

The regular meeting of the Walton Village Board was held on Monday, April 5, 2021 at 6:00 p.m. in the Village Hall, 21 North Street, Walton.

.Present: Mayor Edward Snow, Sr. Attorney: David Merzig, not required to attend
Trustees: Eric Ball Clerk: Jody L. Brown
Richard Doig
Nathan Jamieson
Steven Sehen

Mayor Snow called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

Rev. Robert Wilke of the Plymouth Church led the invocation.

REORGANIZATIONAL Mayor Snow made the following appointments to fulfill the duties of:

MEETING	Deputy Mayor	Richard Doig
	Clerk-Treasurer	Jody Brown
	Deputy Clerk-Treasurer	Samantha Brunner
	Superintendent of Public Works	Ernest Smith, Jr.
	Police Chief	Joseph D'Addezio
	Building Inspector	Daniel Wilber
	Code Enforcement Official	Daniel Wilber
	Flood Plain Official	Daniel Wilber
	Attorney	David Merzig
	Budget Officer	Jody Brown
	Tax Collector	Jody Brown
	Registrar of Vital Statistics	Jody Brown
	Deputy Registrar	Samantha Brunner
	Historian	Walton Historical Society
	Financial Institutions	Wayne Bank National Bank of Delhi
	Media	The Reporter The Daily Star

BOARD OF TRUSTEE MEETINGS The monthly Board of Trustees meetings will be held on the first Monday of each month at 6:00 p.m. except when it falls on a holiday, then it will be set by the Board. Any other meetings will be fixed by the Board at its discretion.

PLANNING BOARD The monthly Planning Board meeting will be held on the first Thursday of each month at 6:00 p.m. except when it falls on a holiday, on which occasion the date will be determined by the Planning Board.

COMMITTEES The committee appointments will remain the same. A copy of the chart is attached.

Trustee Sehen made a motion that the appointments be approved as indicated. Trustee Doig seconded. Carried unanimously.

ABSTRACTS: The audit committee reviewed the abstracts and recommended approval as follows:
The General Fund Abstract in the sum of \$31,865.40 was presented to the Board.
The Water Fund Abstract in the sum of \$5,573.55 was presented to the Board.
The Sewer Fund Abstract in the sum of \$148,722.99 was presented to the Board.
The Small Cities Abstract in the sum of \$91.46 was presented to the Board.
The Trust & Agency Abstract in the sum of \$1,480.70 was presented to the Board.
After review, Trustee Ball made a motion to approve the abstracts as submitted. Trustee Jamieson seconded. Carried unanimously.

CEDARWOOD ENVIRONMENTAL Jason Craig submitted a written monthly report for March 2021. Plant is running well. LED lighting 98% complete. W2O in the process of repairing the CBUD influent pumps.

COMPRESSOR FILTER KITS AND GENERATOR MAINTENANCE Jason Craig requested purchasing filter kits for the CBUD compressors. After review, Trustee Sehen made a motion to authorize the purchase of two compressors filter kits for the CBUD compressors at a cost of \$1,046.07 from Atlas Copco from budget line G8130.515, 100% NYC DEP and authorize Milton Cat to perform valve adjustments and valve cover gasket repair on the WWTP generator at a cost of \$2,369.00 from budget line G8130.502, 100% NYC DEP. Trustee Jamieson seconded. Carried unanimously.

DELAWARE ENGINEERING Bill Brown submitted a written monthly report for March 2021. Bill updated the Board on the progress of all the projects going on.

CWC GRANT 3rd BROOK BRIDGE Bill Brown requested revising our current grant application. After review, Trustee Ball motioned to authorize the submission of a revised application to Catskill Watershed Corp. to fund a design for a new bridge at 3rd Brook and Delaware St. to replace the existing culvert. Trustee Jamieson seconded. Carried unanimously.

DEPT. OF PUBLIC WORKS Butch Smith submitted a written monthly report for March 2021. Dig Safe training completed by two employees and street sweeping has begun.

POLICE DEPARTMENT Joseph D'Addezio, Chief of Police, submitted a written monthly report for March 2021. The Police Reform was approved by the Board and submitted to the State.

TRUSTEE REPORTS Trustee Jamieson mentioned that we are preparing for the summer programs and asked for all interested in working this summer to apply for jobs for Arts & Crafts, Lifeguards, Basketball, and Tennis instructors. Applications should be submitted to the Clerk's office.

Trustee Ball – Linda Belmont of the American Legion Auxiliary is proposing the Village participate in the Hometown Heroes Veterans Banner Program. Banners could be purchased by families of those who served in the military past or present for approximately \$100.00. The banners would be hung on the Bridge and light poles along Delaware St. Linda Belmont is working with N.Y.S.E.G. for permission to use the electric poles for this purpose and they require approval of the Village. Linda also has access to a lift. The banners could be hung from Memorial Day to Veterans' Day. After discussion, Trustee Ball made a motion for the Board to approve the American Legion Auxiliary's project contingent on the Village receiving a certificate of insurance from the Auxiliary, a NYS DOT permit is obtained, and the project is NYSEG approved. Trustee Jamieson seconded. Carried unanimously.

Trustee Doig - New vehicle is in Syracuse being outfitted and should be back in two weeks.

Trustee Sehen – WWTP is in good shape.

MAYOR'S REPORT Mayor Snow mentioned a few things he would like to see improve. He will be working with the Walton Chamber of Commerce and other groups to improve the appearance of Delaware St. He will be working on the sale of 4 Water St. and hiring a part-time Code Enforcement Official. Another area of concern is the Village's infrastructure.

UNPAID TAX FORECLOSURES A list of properties with unpaid Village property tax for fiscal year 2019-2020 was submitted to the Board. After discussion, Trustee Doig made a motion to authorize Attorney Merzig to send letters to all properties with unpaid 2019-2020 Village tax and start the foreclosure process as permissible by NY State. Trustee Ball seconded. Carried unanimously. A listing is attached.

- CONTINUTAIION OF OPERATIONS PLAN** Trustee Ball submitted a completed plan to the Board. After review, Trustee Doig made a motion to pass Resolution 2021-2 to adopt the Village of Walton continuation of operations plan specific to a public health emergency involving a communicable disease. Trustee Ball seconded. Carried unanimously. Resolution attached.
- FIRSTTIME HOMEBUYERS** Delaware Opportunities submitted a request for W4-86. After review, Trustee Jamieson made a motion to authorize the Mayor to sign the CDBG Home Ownership Program agreement W4-86 for a \$10,000.00 grant. Trustee Doig seconded. Carried unanimously.
- BUDGET AMENDMENTS** The Clerk submitted budget amendments. After review, Trustee Jamieson made a motion to approve the budget amendments as submitted. Trustee Sehen seconded. Carried unanimously. Copy attached.
- EXECUTIVE SESSION** Trustee Doig made a motion to enter Executive Session to discuss Contract Negotiations and Code Enforcement Personnel at 6:40 p.m. Trustee Sehen seconded. Carried unanimously.
- Trustee Doig made a motion to close Executive Session at 7:22 p.m. Trustee Jamieson seconded. Carried unanimously.
- JANITOR** The Clerk requested permission to hire a cleaner for the Village Hall. Trustee Ball made a motion to authorize the Clerk to offer the position to Ken Stanton effective immediately. Trustee Doig seconded. Carried unanimously.
- ADJOURN** Mayor Snow adjourned the meeting at 7:25 p.m.
- NEXT MEETING** The next regular meeting of the Village Board of Trustees will be held on Monday, May 3, 2021 at 6:00 p.m. in the Village Hall, 21 North Street.

Jody L. Brown, Clerk-Treasurer

APPOINTMENTS

APPOINTMENTS to fulfill the Duties of:

DEPUTY MAYOR	Richard Doig
CLERK-TREASURER	Jody L. Brown
DEPUTY CLERK-TREASURER	Samantha Brunner
DEPARTMENT OF PUBLIC WORKS SUPERINTENDENT	Ernest Smith, Jr.
POLICE CHIEF	Joseph D'Addezio
BUILDING INSPECTOR CODE ENFORCEMENT OFFICIAL	Dan Wilber, Interim
FLOOD PLAIN OFFICIAL	Dan Wilber, Interim
ATTORNEY	David Merzig
HISTORIAN	Walton Historical Society
BUDGET OFFICER	Jody L. Brown
TAX COLLECTOR	Jody L. Brown
REGISTRAR OF VITAL STATISTICS	Jody L. Brown
DEPUTY REGISTRAR	Samantha Brunner
FINANCIAL INSTITUTIONS	Wayne Bank National Bank of Delhi
MEDIA	Newspapers: The Reporter & The Daily Star Radio Station: WDLA

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PLANNING BOARD MEETINGS: The monthly Planning Board meeting will be held on the first Thursday of Each month at 6:00 p.m. except when it falls on a holiday, on which occasion the date will be determined by the Planning

2021

MAYOR 4/1/2021	ZONING BOARD	CHARLES KAZARIAN	5 YEARS
		RICHARD GANZIO	4 YEARS
		ROBERT LOCHERER	3 YEARS
		RICHARD SARRANTONIO	2 YEARS
		JOHN CLARK - Chairman	1 YEAR
	PLANNING BOARD	SETH WILDENSTEIN	5 YEARS
		RITA RE	4 YEARS
		ANDREW JACKSON - Chairman	3 YEARS
		TIMOTHY GUTLIPH	2 YEARS
		SETH KLIENMAN	1 YEAR
	COURT		
		RICHARD DOIG	
	PUBLIC WORKS		
	ERIC BALL		
PUBLIC SAFETY			
	RICHARD DOIG		
RECREATION			
	NATHAN JAMIESON		
THEATER			
	NATHAN JAMIESON		
CODE ENFORCEMENT			
	ERIC BALL		
WWTP			
	STEVEN SEHEN		
AUDIT, MUNICIPAL PLANNING & ECONOMIC DEVELOPMENT	MAYOR		
	RICHARD DOIG		

Map/Block/Lot	Owner Name	Owner Name2	Location
251.15-1-15	HARLOW CARL M	HARLOW KATHERINE K	83 ST JOHN ST
251.16-6-12	DOLPH BRUCE E	DOLPH TERESA L	142 NORTH ST
251.19-2-6	FAY TIMOTHY J	FAY JENNIFER K	53 ST JOHN ST
251.19-3-13	GRIFFIN JOEL		29 SHEPARD ST
251.19-7-2	ELLERSON KURT A	ELLERSON ANN LEE	63 EAST ST
251.19-12-36	GRIFFIN JOEL		30 SHEPARD ST
251.19-13-15	REGAZZI JEAN PIERRE	CLARK DOROTHY	72 MEAD ST
251.20-3-16	SAPORITO SANTO S	SAPORITO NANCY J	FITCH ST
251.20-10-9	CARMAN RODNEY L	CARMAN PEGGY	94 NORTH ST
273.6-1-7	CARMAN RODNEY L	CARMAN PEGGY	308 DELAWARE ST
273.7-3-1	KILMER GENE		38 TOWNSEND ST
273.7-3-23	DOLPH BRUCE		142 DELAWARE ST
273.7-3-25	6 TOWNSEND STREET, LLC	C/O BRUCE DOLPH	6 TOWNSEND ST
273.7-5-2	KERN ERMA S		6 BENTON AVE
273.7-5-9	SPRINGDALE CONSTRUCTION INC.		22 BENTON AVE
273.7-5-34	BALDI BRUCE A		20 1/2 NORTH ST
273.7-6-3	ROBINSON JOHN A		119 DELAWARE ST
273.7-7-14	CARMAN RODNEY L	CARMAN PEGGY	169 DELAWARE ST
273.7-7-20	TINGS JOHN		145 DELAWARE ST
273.8-1-11	BARNHART SCOTT	BARNHART JENNIFER	73 GRISWOLD ST
273.8-3-12	PINNACLE VENTURES GROUP LLC		7 HARBY ST
273.8-3-13	TAYLOR ISABEL I	DELHI REHAB & NURSING CTR	5 HARBY ST
273.8-3-18	RICHARDSON JANICE		22 HIGH ST
273.11-8-19	ALVAREZ RUSSELL J	ALVAREZ FERNANDO E	11 MARVIN AVE
273.12-2-3	FULLERTON BASIL A	FULLERTON P LEONIE	12 HIGH ST

RESOLUTION NO. 2021-2
TITLE: ADOPTION OF THE VILLAGE OF WALTON
CONTINUATION OF OPERATIONS PLAN SPECIFIC TO A PUBLIC HEALTH
EMERGENCY INVOLVING A COMMUNICABLE DISEASE

WHEREAS, the spread of the Novel Coronavirus (COVID-19) pandemic has caused a public health emergency throughout the United States and indeed the world; and

WHEREAS, said pandemic has resulted in a number of changes to operations of local governments as a result of previously unforeseen conditions and impacts; and

WHEREAS, amendments to the NYS Labor Law Education Law require all public employers to be prepared for a public health emergency involving a communicable disease by requiring the drafting and publication of a Continuation of Operations Plan for use during such an emergency; and

WHEREAS, The Village of Walton has prepared a Continuation of Operations Plan and has afforded all applicable duly recognized or certified representatives of the Village of Walton employees an opportunity to comment and provide input on the Plan and the actions in the Plan; and

NOW THEREFORE, BE IT RESOLVED that the Village of Walton hereby adopts the above referenced Continuation of Operations Plan, effective immediately; and

BE IT FURTHER RESOLVED that the finalized plan be published in conspicuous locations within the Village as well as on the municipal website and employee handbook (if applicable)

Ayes _____ 5 _____

Nays _____ 0 _____

Signed this 8th day of April, 2021



Village Clerk

2020-2021 Budget Amendments - General Fund

<u>Account</u>	<u>Description</u>	<u>Budgeted</u>	<u>Amendment</u>	<u>Amended Budget</u>
A1450.400	Elections	\$500.00	\$239.72	\$739.72
A1620.401	Bldg. Maint. Theater	\$4,000.00	\$1,089.29	\$5,089.29
A1910.400	Unallocated Insurance	\$58,531.49	\$223.30	\$58,754.79
A3120.408	Police - Electric	\$2,595.98	\$175.87	\$2,771.85
A8760.100	FEMA Labor	\$2,681.12	\$789.20	\$3,470.32
				\$0.00
A5110.100	Street Maint. Personnel	\$180,669.88	-\$789.20	\$179,880.68
A1010.400	Village Board Contractual	\$700.00	-\$407.00	\$293.00
A1320.400	Auditor	\$6,000.00	-\$216.00	\$5,784.00
A1355.400	Assessment	\$3,400.00	-\$180.00	\$3,220.00
A9902.900	HRA Transfer	\$29,684.87	-\$925.18	\$28,759.69
A5110.200	Street Maint. Equipment	\$2,072.94	\$20,000.00	\$22,072.94
A1990.400	Contingency	\$24,000.00	-\$20,000.00	\$4,000.00
				\$0.00
A - GENERAL FUND Expenditure Total			\$0.00	

2020-2021 Budget Amendments - Water Fund

<u>Account</u>	<u>Description</u>	<u>Budgeted</u>	<u>Amendment</u>	<u>Amended Budget</u>
F8320.409	Source of Supply - Gas	\$450.00	\$50.00	\$500.00
F8330.419	Purification - Chemicals	\$9,500.00	\$312.46	\$9,812.46
F8760.100	FEMA Labor	\$1,327.22	\$195.00	\$1,522.22
				\$0.00
F8320.408	Source of Supply - Electric	\$19,750.00	-\$50.00	\$19,700.00
F8330.400	Purification - Contractual	\$9,500.00	-\$312.46	\$9,187.54
F8340.100	Transmission/Distribution Personne	\$74,548.78	-\$195.00	\$74,353.78
				\$0.00
F - WATER FUND Expenditure Total			\$0.00	

2020-2021 Budget Amendments - Sewer Fund

<u>Account</u>	<u>Description</u>	<u>Budgeted</u>	<u>Amendment</u>	<u>Amended Budget</u>
G8130.409	WWTP Heating Fuel	\$253.00	\$199.36	\$452.36
G8130.419	Process Chemicals	\$57,000.00	\$11,634.70	\$68,634.70
G8130.422	Lab Supplies	\$2,000.00	\$157.94	\$2,157.94
G8130.423	Local Upgrade Costs	\$9,025.00	\$8.00	\$9,033.00
				\$0.00
G8130.200	Equipment	\$12,000.00	-\$12,000.00	\$0.00
				\$0.00
G - SEWER FUND Total			\$0.00	